



KANNADA UNIVERSITY, HAMPI

Vidyaranya, Hosapete, Vijayanagara District, Karnataka, India-583 276

PROFORMA "A"

Annual Self-Appraisal Report (ASAR)

(In Accordance with UGC Regulations 2018–Appendix II, Table 1 to 5)

Academic Year: _____

PART–A

GENERAL INFORMATION AND ACADEMIC BACKGROUND

(As per UGC Regulations 2018 – Appendix II)

Sl. No.	Particulars	Details
1	Name of the Teacher:	
	Current Position & Designation:	
2	Employee ID	
3	Department	
4	Faculty	
5	Date of Joining	
6	Academic Level	
7	Phone No.	
8	Email ID	

9. Periods of Duration Spent by the Teacher on Different Kind of Paid Leaves:

Type of Leave	Designation	Pay Scale and Grade Pay	Duration	
			From (dd/mm/yyyy)	To (dd/mm/yyyy)
Maternity Leave				
Child Care Leave				
Study Leave				
Sabbatical Leave				
Medical Leave				
Extraordinary Leave				
Deputation				
Others (Please Specify)				

10. Academic Qualifications (Graduation onwards):

Qualifications	Name of the Board/University	Year of Passing	Division Class/ Grade	Subject
P.G				

11. Eligibility Qualifications:

(A) Research Degree(s):

Degree	Discipline / Subject(As per UGC – Regulations)	Title of the Thesis / Dissertation	Date of Award with Reg. No.	University

(B) Minimum Eligibility:

TEST	Discipline / Subject(As per UGC – Regulations)	Date of Qualification	Name of Agency
NET			
SLET / SET			

12. Fields of Specialization in the Subject/Discipline:

13. Details of Orientation / Refresher / Research Methodology / Training Program/Summer and winter School / Workshops/ QIP/ FIP /FDP etc., Course attended: (Attach certificates) (organized by Human Resource Development Center / UGC Academic staff college)

Training Type (Skill, Refresher, Orientation, etc)	Title of the professional development program	Organizing Agency/Institution	Sponsoring Agency (UGC/AICTE/University/Other)	Date and Duration (from – to)	Encl. No.

PART B

ACADEMIC PERFORMANCE INDICATORS

Brief Note: For detailed instructions of this (ASAR) proform, the candidates should refer to the UGC regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staffs in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 vide Notification No.F.1-2/2017(EC/PS) dated 18th July, 2018. And Statutes for Kannada University Teachers Duties 2004, Statutes Relating to Appointment and promotion of Teachers and other academic staff and measures for the maintenance of standards in Higher Education in The Kannada University, Hampi As per the UGC Regulations-2018.

TABLE – 1

(To be submitted year-wise separately for every year of assessment)

Assessment Criteria and Methodology for Teachers (as per Appendix-II of UGC Regulation 2018)

1. TEACHING: (includes Lectures/Tutorials/Practical& other teaching related activities)

Sl. No	Course Code	Course Title	Programme (UG/PG/PhD and P.G.D)	Classes Assigned	Classes Taken	% Syllabus Covered	Encl. No.

(As per Statutes for Kannada University Teachers Duties 2004 - Language and Social Science 4 hours per week, Fine Arts Faculty 16 hours per week)

1.1. Innovative Teaching / ICT / New Pedagogy (Flipped Classroom, Case-based Learning, Problem-based Learning, Google Classroom / Modle, Simulation tools):

Sl. No	Activity	Tools Used	Outcome	Encl. No.

1.2. Mentoring & Student Support

Sl. No	Activity	No. of Students	Outcome	Encl. No.

2: Involvement in the University Students related Activities/ Research Activities:

A. Administrative responsibilities such as Chairperson/ / Director/ Co-ordinator, Warden etc.

Sl. No.	Position held	Duration	Nature of Work	Encl. No.
1.	Head			
2.	Dean			
3.	Director			
4.	Co-ordinator			
5.	Warden			
6.	others			

B. Examination and Evaluation duties

Sl.No.	Type of Examination	Role (Setter/Examiner/Invigilator/Evaluation/Moderator)	Programme (UG/PG)	Course title	University/ Institution	Encl. No.

B.1. Dissertation / Project Supervision (UG/PG)

Sl. No	Programme	Name of Students	Title of Projects	Outcome (Completed/Ongoing)	Encl. No.

C. Student related co-curricular, extension and field based activities

Sl. No	Activity	Role (Coordinator/Organizer/Mentor)	No. Beneficiaries	Outcome	Encl. No.
1.	Student Clubs				
2.	Career/Student Counseling				
3.	Study Visits				
4.	Student Seminars and other Events				
5.	Cultural, Sports				
6.	NCC/NSS				
7.	Community Services				
8.	Others				

D. Organising seminars/conferences/workshops, other Department/ School / University activities.

Sl. No	Title of Programme	Type (Seminar/ Conference/ Workshop/ Special Lectures)	Level (Dept/ University/ State/ National/ International)	Mode (Offline/ Online/ Blended)	Date(s) & Duration	Role (Coordinator/ Convener/ Organizing Secretary/ Member)	No. of Participants	Encl. No.

E. Evidence of actively involved in guiding Ph.d. Students:

Sl. No	Academic year	Number of students allotted for Ph.D. under your Guidance	Number of students		Involved in the activity? Yes /No	Encl. No.
			Pursuing	Awarded		

F. Conducting Minor or Major Research Project sponsored by National or International Agencies:

Sl. No	Description of the Project	Major/ Minor	Sponsoring agency	Status (Ongoing/ completed)	Involved in the activity? Yes /No	Encl. No.

G. Single or Joint publication in Peer Reviewed or UGC list/Care list of Journals:

Sl. No	Description of the Publication	Publication Type (Single/ Joint)	Peer-reviewed/ UGC Listed/ CARE Listed	Total Publications	Involved in the activity? Yes/No	Encl. No.

TABLE – 2

(To be submitted year-wise separately for every year of assessment)

METHODOLOGY FOR CALCULATING ACADEMIC/RESEARCH SCORE

(as per Appendix-II of UGC Regulation 2018)

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' PhD award letter/certificate, etc.)

1. Research Papers in Peer- Reviewed or UGC listed Journals

Sl. No.	Title of the Research Paper	Name of the Journal	Vol., & PP No.	Year	Name of Publisher	ISSN	Indexed (UGC-CARE/ Scopus/ WoS)	Impact Factor	Encl. No.

2. Publications (other than Research papers)

(a) Books authored which are published by:

Sl. No.	Title of the Book	Author	International/ National/State	Name of the Publisher	Month & Year	ISBN/ ISSN	Pages	Encl. No.

Chapters in Edited Books authored which are published by:

Sl. No.	Title of Chapters	Title of the Book	International/ National/State	Name of the Publisher	Month & Year	ISBN/ ISSN	Pages	Encl. No.

Editor of Books authored which are published by:

Sl. No.	Title of the Book	Editor Name	International/ National/State	Name of the Publisher	Month & Year	ISBN/ ISSN	Pages	Encl. No.

(b) Translation works in Indian and Foreign Languages by qualified faculties
Chapter or Research paper

Sl. No.	Title of the Chapters / Research Paper	Title of the Book/ Journal	International/ National/ State	Name of the Publisher	Month & Year	ISBN/ ISSN	Pages	Encl No.

Book

Sl. No.	Title of the Book	Authors	International/ National/State	Name of the Publisher	Month & Year	ISBN/ ISSN	Pages	Encl No.

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.

(a) Development of Innovative pedagogy

Sl. No	Course Code & Title	Type of ICT Pedagogy (Flipped/Blended/MOOC/LMS/ Virtual Lab etc.)	Digital Tools / Platforms Used	No. of Modules Developed	Year	Encl. No.

(b) Design of new curricula and courses

Sl. No	Course Title	Nature (New/ Revision/ Interdisciplinary/ Skill-Based/ Value-Added)	Level (UG/PG/PhD)	Role (Member/ Convener/ Chairperson)	No. of Credits	Year of Introduction	Encl. No.

(c) MOOCs

Sl. No	Course Title	Platform (SWAYAM/University LMS/Other)	Role (Coordinator/Content Developer/Instructor)	Credit Value	Duration	Year	Encl. No.

(d) E-Content

Sl. No	Title of e-Content / Module	Nature (Video/PPT/Podcast/Interactive Module/e-Book)	Hosting Platform (LMS/SWAYAM/YouTube etc.)	Duration / No. of Units	Level (UG/PG/PhD)	Year	Encl. No.

4. Research Guidance

Ph.D. awarded/Thesis submitted*

Sl. No.	Name of the Scholar	Reg. No	Title of the Thesis	Awarded/Submitted/In progress	Department and University	Month & Year	Encl. No.

*Submit Ph.D. Notification/ Certificate of Submission

P.G. awarded*

Sl. No.	Name of the Scholar	Reg. No	Title of the Dissertation/Thesis	P.G.	University	Month & Year	Encl. No.

*Submit P.G. Notification/ Certificate of awarded

(a) Research Projects Completed

Sl. No.	Title of the Project (More than 10 lakhs)	Names of PI and co- PI	Funding Agency	Grant Sanctioned	Duration	Encl.No.
Sl. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration	Encl. No.

(b) Research Projects Ongoing:

Sl. No.	Title of the Project (More than 10 lakhs)	Names of PI and co- PI	Funding Agency	Grant Sanctioned	Duration	Encl. No.
Sl. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration	Encl. No.

(c) Consultancy

Sl. No.	Title and Nature of the Project	Agency to it is offered	Grant Component	Duration	Status	Revenue	Encl. No.

5. (a) Patents/Copyright

Sl. No.	Details of Patent/Copyright	International/ National	Year	Status	Encl. No.

* Policy Document (Submitted to an International body/organisation like UNO/ UNESCO/ World Bank/International Monetary Fund etc. or Central Government or State Government)

Sl. No.	Details of Policy Document	International/ National / State	Year	Encl. No.

(b) Awards/Fellowship

Sl. No.	Name of the Award/ Fellowship	Awarding Institute/ Organization	International/ National / State	Date & Year Awarded	Nature of Award (Academic/ Research/ Teaching/ Books/ Extension)	Cash Prize (If any)	Encl. No.

6. *Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sl. No.	Title of Lecture / Paper	Nature of Activity (Invited Lecture / Resource Person / Paper Presentation)	Title of Seminar / Conference	Date	Organized by	Duration	International (Abroad) / International (within country)/ National/ State/ University level	Mode (Offline / Online / Hybrid)	Encl No.

SUMMARY

Category	Criteria	Remarks
Table-1	Activities: Overall Grading (Good/Satisfactory)	
	1. Teaching 2. Involvement in the University / College students related activities / research activities	
Table-2	No. of Academic activities	:
	1. Research Papers	:
	2. Books:	:
	3. Ph.D. awarded:	:
	4. Research Projects: Completed: Ongoing:	:
	5. Patents/Copyrights	:
	6. Awards & Fellowships	:
	7. Invited Lectures:	:
	Paper Presentation: Resource person:	:

PART – C

OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, assignments (including Post-Doctoral tenure) awards received, etc. not mentioned earlier:

Sl. No.	Details (Mention Year, Value, etc. wherever relevant)
1.	
2.	

DECLARATION

I certify that the information provided is correct to the best of my knowledge and as per records enclosed herewith.

Place:

Date:

Signature of Faculty

FORWARDED BY

Signature of HOD

Signature of Dean

COUNTERSIGNED

Registrar



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FORM "B" (CONFIDENTIAL REPORT)

Annual Self-Appraisal Report for the Teaching Staff-Professor,
Associate Professor and Assistant Professor

01	Name of the Teacher	
02	Designation	
03	Administrative responsibilities of a Teacher (HOD, Dean, Director, Co-ordinator, Warden and others)	
04	Teaching(Good/satisfactory)	
05	Research/Special work done during the year (mention only numbers)	
	Research Papers	
	Books:	
	Ph.D. awarded:	
	Research Projects: Completed: Ongoing:	
	Patents/Copyrights	
	Awards & Fellowships	
	Invited Lectures:	
	Paper Presentation: Resource person:	
06	Special work done, if any in extracurricular or additional responsibilities	
07	If any	

Signature of the Reporting Officer

Approval of the Vice-Chancellor